



Sea Otter Foundation & Trust - SOFT
Job Description
Grant Committee Member

General Position Summary:

As a grant committee member of The Sea otter Foundation and Trust (SOFT), the individual will support the mission of the organization which is “ensuring the survival and recovery of sea otters (*Enhydra lutris*) in their habitats by building funds to support research, conservation and education.” The vision of the Sea Otter Foundation & Trust is that it exists to fundraise for issuance of funding grants to the sea otter research & education industry so that specific sea otter programs may be funded without competition from other industries.

Specific Duties:

The SOFT grant committee member will attend an annual discussion meeting (occurring in the fall of each calendar year) regarding grant applications received during the granting cycle of The Foundation. Prior to attending the annual grant evaluation meeting, the member will evaluate grant applications based on criteria established by The Foundation.

The committee member will score proposals against evaluation criteria provided to the member by the organization. The member will also rate intangibles, such as the value the applicant and/or their study has upon the environment and sea otter industry as a whole.

The member will serve to analyze the quality of proposals received by The Foundation in order to make recommendations to The Foundation on the best applicant to fund for each funding cycle.

Voting:

The grant committee member will serve as a voting member of the committee and the final report of the committee chair to the board of SOFT. Their vote will serve as a final recommendation to the board of SOFT on applicant funding.